

**Canterbury Mews Condominium Association
Minutes from the December Board Meeting
Held via Teleconference: ZOOM**

Members in Attendance:

Michael McKeage, President
Anna Cali-Grant, Vice President
Debra Petruzzi, Board Treasurer
Jon Chase, Member at Large

Members of Management:

Gabriele Steffen

Minutes were taken by Gabriele Steffen because board secretary was absent.

Open session began at 7:00 PM

Meeting was called to order at 7:05 PM. Only one resident was in attendance.

November minutes were not approved as they were not received from the Board Secretary who was also absent during the meeting.

Topics:

Pool repair and cover:

Board is questioning the proposal from American Pool regarding pump replacement and is looking for more information about past repairs. Gabriele Steffen will research and report back to the board at next meeting.

Alternative Dispute Resolution and change of bylaws:

Board agreed to start the process of changing bylaws so fines for violations can be collected. It was also approved for McGovern to be assigned as mediator for any disputes. Motion to accept by Michael McKeage and seconded by Jon Chase.

Dumpster concrete pad Fitch Court:

No vote as the quote was never received from Rahn Construction.

The board approved for Gabriele Steffen and Angelo Fasulo for PTO and holiday and sick days based on Galman's policy. Motion to accept by Michael McKeage and seconded by Deborah Petruzzi.

Reopening of club house:

The board agreed to reopen the clubhouse for rental contingent on proper COVID – 19 being displayed, estimate to get the club cleaned and sanitized after each gathering by an outside contractor. Fees for clubhouse rental will increase based on the estimates that will be received. Approved by Michael McKeage, Anne Cali-Grant and Deborah Petruzzi.

Meeting was adjourned at 7:35 PM