

RYDAL GREEN
Architectural Request Form

Please complete this form and return it to the Management Office along with any required documents:

Rydal Green
c/o The Galman Group
P.O. Box 646
Jenkintown, PA 19046
(215) 886-2000 – phone * (267) 620-1422 – fax * bsaxton@galmangroup.com – email

Name: _____

Address: _____

Email: _____

Phone: _____ Work phone: _____

Expected start date: _____ Expected finish date: _____

NOTE: The Architectural Committee has 45 days to review this request. The Committee will attempt to provide a response by the desired start date. No work can begin until approval is received. Work must be completed within a timely manner.

1. Please summarize the proposed exterior modification, alteration, or addition. Include all pertinent information that will assist the Committee during their review of the proposed work.

2. If any local building, plumbing, electrical, or other permits are required, it will be the homeowners' responsibility to secure these permits. **Have you filed a permit with the Township?** _____
If "yes", please include a copy of the permit application and the permit (if permit has already been approved).

3. Please attach Drawings, Sketches, Specifications and any other information that shows the nature of the proposed work. Provide information such as dimensions, height, distance from property lines, materials of construction, colors, samples, pictures of the proposed item, existing structures or items on the property, existing easements, affects to lot drainage, and any other applicable information.

4. **Applicant agrees to the following:**
a. The Homeowner is responsible for the entire installation, maintenance, and upkeep for the above request. Homeowner is responsible for timely completion of the work.
b. Homeowner is responsible for all insurance requirements associated with the work, including receiving information for their Contractors' insurance.

Owners' Signature

Date